

CHARLOTTE
AREA
INDEPENDENT
SCHOOLS



**A Consortium for
Applicant Assessment for
Pre-Kindergarten - Grade 4**

2017-2018

Participating CAIS Schools & Open House Dates



Charlotte Christian School

David Urban, Chief Advancement Officer
 david.urban@charchrist.com
 Allycia Brown, Dir. of Early Education & Lower School Admissions
 allycia.brown@charchrist.com
 7301 Sardis Road, Charlotte, NC 28270
 704-366-5657 fax: 704-366-5678

Open House Dates:

Tuesday, October 18	7:00 pm	JK/K
Wednesday, October 19	9:30 am	JK/K
Thursday, November 3	6:30 pm	JK/5

Charlotte Country Day School

Nancy Ehringhaus, Director of Admissions & Financial Aid
 1440 Carmel Road, Charlotte, NC 28226-5096
 704-943-4500 fax: 704-943-4536
 nancy.ehringhaus@charlottecountryday.org

Open House Dates:

Wednesday, October 5	7:00 pm	JK/K
Tuesday, October 18	7:00 pm	JK/4

Charlotte Latin School

Mary Yorke Oates, Director of Admissions
 9502 Providence Road, Charlotte, NC 28277
 704-846-7207 fax: 704-847-8776
 maryyorke.oates@charlottelatin.org

Open House Dates:

Friday, October 7	9:30 am	TK/K/1
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Charlotte Preparatory School

Vicky Wilkison, Director of Admissions
 212 Boyce Road, Charlotte, NC 28211
 704-366-5994 fax: 704-366-0221
 vwilkison@charlotteprep.org

Open House Dates:

Sunday, October 23	2:00 pm	PK/8
Thursday, October 27	9:30 am	Early School
Wednesday, November 2	7:00 pm	PK/8
Tuesday, January 10, 2017	9:30 am	PK/8
Thursday, April 6, 2017	9:30 am	Early School

Providence Day School

Cecil Stodghill, Director of Admissions & Enrollment Management
 5800 Sardis Road, Charlotte, NC 28270
 704-887-6000 fax: 704-887-7520
 cecil.stodghill@providenceday.org

Open House Dates:

Tuesday, October 25	6:30 pm	TK/5
Sunday, November 6	2:00 pm	TK/12

Trinity Episcopal School

Jennifer Moore, Director of Admissions & Financial Aid
 750 East 9th Street, Charlotte, NC 28202-3102
 704-358-8101 x240 fax: 704-358-9908
 jmoore@tescharlotte.org

Open House Dates:

Thursday, October 13	7:00 pm	K/8
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Finding Just The Right School

The independent schools that make up CAIS are united in our desire to determine the best educational match between your child, your family, and your school. It is important that your child's profile mesh with your school's curriculum and mission. In turn, your school should offer an environment that fosters your child's greatest potential.

Cognitive assessment is one of the tools we use to make sure your child finds the best possible school match. To this end, standardized cognitive evaluations are used to let you avoid multiple evaluations and allow member schools to assess applicants on an objective, uniform basis. They are the Wechsler Preschool and Primary Scale of Intelligence - Fourth Edition (WPPSI-IV) for Pre-K, Kindergarten and Grade 1 applicants and the Wechsler Intelligence Scale for Children - Fifth Edition (WISC-V) for rising Grades 2-4.

Whether you are applying to one or more of our member schools, your child will be evaluated only one time by a licensed psychologist designated by CAIS. This one-on-one evaluation of your child by a highly experienced psychologist (listed in this brochure) meets the testing requirements of these participating schools:

- Charlotte Christian School
- Charlotte Country Day School
- Charlotte Latin School
- Charlotte Preparatory School
- Providence Day School
- Trinity Episcopal School



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Tips For A Positive Testing Experience

Naturally, you want your child to perform to his or her highest ability when tested. For this reason, we hope you'll keep the following suggestions in mind, no matter how simple they may seem.

- 1 The more relaxed you are, the more relaxed your child will be! Double-check the date and time of your appointment and call ahead to get directions to the testing office. Avoid rushing to the appointment, since this can cause your child to make a poor transition into the evaluation. Arriving too early can also be difficult for your child. Please arrive promptly at appointment time. Finally, try not to send your child to preschool immediately prior to the evaluation, as some activities could be overstimulating.
- 2 Young children tend to be attached to their daily routine, so let your child know that something different has been scheduled into the day. Sudden changes could be upsetting.
- 3 To put your child at ease, explain the one-on-one appointment with the psychologist in a matter-of-fact way and avoid any mention of testing. You might use phrases like: "We're going to see a person like a teacher. You'll need to listen and do what the teacher asks. This is something children do in school."

Emphasize that your child will enjoy the activities. The psychologists we have selected are skilled in putting children at ease. Most children are not even aware they are being tested.

- 4 Make sure your child gets a good night's sleep and eats well before the assessment. Encourage your child to dress in comfortable clothes and to use the restroom before the appointment. Tell the psychologist if anything out of the ordinary has occurred the day or night before the assessment (such as illness, sleeplessness, medications, or travel).
- 5 Though you want the evaluation to be a positive experience for your child, use caution about offering rewards ahead of time. Being excited about an anticipated treat can interfere with your child's ability to focus.
- 6 Help make this a special time for your child. We encourage you to come without siblings.



Psychologists

The psychologists listed below have worked closely with the CAIS member schools. They look forward to working with you and your child as you go through the admissions process.

Standardized evaluations are the Wechsler Preschool and Primary Scale of Intelligence – Fourth Edition (WPPSI-IV) for Pre-K, Kindergarten and Grade 1 applicants and the Wechsler Intelligence Scale for Children – Fifth Edition (WISC-V) for rising Grades 2-4.



Shaded psychologists administer WPPSI-IV and WISC-V. Non-shaded administer WPPSI-IV only.

Robert C. Faucette, Ph.D.

6406 Carmel Road
Suite 301
Charlotte, NC 28226
704-540-7525

Frank Gaskill, Ph.D.

6060 Piedmont Row Drive South
Suite 120
Charlotte, NC 28287
704-552-0116

Theresa L. Gibson, Ph.D., PLLC

10720 Sikes Place
Suite 120
Charlotte, NC 28277
704-540-5411

Jill Gottlieb, Psy.D.

14330 Oakhill Park Road
Suite 130
Huntersville, NC 28078
704-875-9958

Terry Hudson Huntley, M.A.

Myers Park Center
1037-B Providence Road
Charlotte, NC 28207
704-408-5667

Trey Ishee, Psy.D.

6060 Piedmont Row Drive South
Suite 120
Charlotte, NC 28287
704-552-0116

Chad Kraska, Psy.D.

7401 Carmel Executive PK Drive
Suite 210
Charlotte, NC 28266
704-752-8414 x106

Jennifer McConnell, EdS

8840 Blakeney Professional Drive
Suite 200
Charlotte, NC 28277
704 -970-4791 or 704-552-0116
* ESL Testing Available

Lisa Pennington, Ph.D.

6729 Fairview Road
Suite E
Charlotte, NC 28210
704-362-3123

Melanie V. Powell, Ph.D.

501 S. Sharon Amity Road
Suite 500
Charlotte, NC 28211
Office: 704-362-1555 x12
Appointments: 704-248-4849

Susan Williams, M.S. M.Ed

501 S. Sharon Amity Road
Suite 500
Charlotte, NC 28211
704-362-1555 x15

The Registration Process All Applicants Must Follow



To apply for testing, CAIS requires that you adhere to the following procedure:

- ❶ Complete an application to the school(s) to which you are applying for admission. No school will consider an evaluation until an application for admission to that particular school has been received.
- ❷ All appointments for testing are made by the parents with an individual psychologist – not by the schools. Testing of applicants begins October 1, 2016.
- ❸ Since your child will be compared to other children with the same chronological age, **late testing provides no advantage.**
- ❹ Psychologists will not make appointments until after Labor Day. Contact the psychologist of your choice from our list in this brochure to schedule the appointment. Appointments may be made by phone only. **Please schedule with only one psychologist.** Registration form and check must be received within one week from call to confirm your appointment. If your check is not received within one week, your appointment will be cancelled.
- ❺ To ensure test reliability and validity, **children must be at least four years of age** at the time of testing and the assessment can be administered **only once in a twelve month period.**
- ❻ **Psychologists will report to the schools any indication that a child has been coached, tutored, or re-tested. Any indication of the aforementioned will invalidate your application to any CAIS school.**
- ❼ Upon completion of the evaluation, test results that are limited to percentile ranges are sent to the parents and to the designated schools. A more detailed interpretation of the results may be obtained by scheduling a feedback meeting with the psychologist. This is optional for each family and will be billed to you at the psychologist's hourly rate. To secure your feedback appointment, payment is due prior to appointment date.
- ❽ In addition to the assessment, CAIS schools require an interview with each child. The respective schools will contact you to make an appointment for the interview/observation sessions that are typically held November-February.
- ❾ General information concerning the results of your child's evaluation will be mailed to you in writing. The results of the evaluation will also be sent to the participating school(s) of your choice.
- ❿ Book an appointment with **one psychologist ONLY.**

Admissions Status and Candidate Reply Dates

PK-K for all CAIS schools:

Notification date is **Friday, February 24, 2017.**

Contracts must be returned by Friday, March 3, 2017

Grades 1-12 for all CAIS schools:

Notification date is **Friday, March 31, 2017.**

Contracts must be returned by Friday, April 7, 2017.

No contract for a CAIS school will be required prior to this deadline.

Assessment Cancellations

In the event of family emergency or illness, please contact the psychologist to reschedule the appointment.

There will be no refund if there is a cancellation within 48 hours of the appointment. *Please note, Monday appointments must be cancelled by the previous Thursday.*



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Registration Form

Please mail this form with a check made payable to the psychologist of your choice. Your appointment will be considered confirmed with the receipt of your registration form and payment received.

Testing Fees:

\$200 for WPPSI-IV

\$225 for WISC-V

The information must be complete and legible to facilitate mailing test results to you. Payment must accompany registration form.

Child's name _____

Girl Boy

(Please circle name the child is called)

Birth date (M/D/Y) _____

Applying to grade _____

(Child must be four years old before test date)

Previous psychological testing? Yes No

Name of test _____

Date administered/By whom _____

List services currently being provided _____

(ie. speech, occupational therapy, physical therapy, etc)

Is English the second language (ESL)? Yes No

*(*If yes, schedule testing with Jennifer McConnell)*

Current school and grade _____

Parent #1 (Mr. Dr. Mrs. Ms.) _____

Email (for testing confirmation) _____

Street _____

City State Zip _____

Phone (daytime) _____ (evening) _____

Parent #2 (Mr. Dr. Mrs. Ms.) _____

Email (for testing confirmation) _____

Street _____

City State Zip _____

Phone (daytime) _____ (evening) _____

Child's appointment date and time _____

Follow-up appointment date and time (if applicable) _____

Assessing psychologist _____

CHARLOTTE AREA
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_____ Charlotte Christian School

_____ Charlotte Country Day School

_____ Charlotte Latin School

_____ Charlotte Preparatory School

_____ Providence Day School

_____ Trinity Episcopal School

I hereby request that the results of the CAIS evaluation be sent to the school(s) checked above. I understand that a school must be indicated and that scores will be sent to the indicated school(s). I understand that an application must be made to a CAIS school prior to release of results.

Parent Signature

Psychologists will report to the schools any indication that a child has been coached, tutored, or re-tested.

Any indication of the aforementioned will invalidate your application to any CAIS school.

Date



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